

BE AMBITIOUS



Job Skills and Resume Writing

TAFE Statement in Education & Employment Options CS05555

Mondays 9.30 am – 11.30am
Starts on 26th April 2021

**This course is delivered in collaboration with TAFE Careers Pathways and Employability Skills.*

Information and Enrolment Session

Will be held on 26th April 2021

Monday 9.30am

Werrington Youth Centre, End of Cottage St, Werrington

COURSE OUTCOMES INCLUDING:

- Job seeking skills
- How to write a resume and a cover letter
- One on one interview skills
- Preparation for an interview
- Practical communication skills
- Strengthening your skills as an employee

COURSE SNAPSHOT

Location:

Werrington Youth Centre
End of Cottage St,
Werrington 2747

Cost: *FREE for Australian
Citizens and permanent residents.

*Fully Government Subsidised
Student training programs

Contact –

To book contact Terina
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Mobile: 0415 655 586 for more
information